

**THE MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF MIAMI COUNTY, KANSAS**

The Board of Miami County Commissioners met in regular session, in the Commission Chambers, Miami County Administration Building, Paola, Kansas, on December 13, 2023. Those present were:

Tyler Vaughan, Chairman	Shane Krull, County Administrator
George Pretz, Pro-Tem	Stacey Weaver, Deputy County Clerk
Keith Diediker, Commissioner	Shannon Gaboni, Operation Specialist
Rob Roberts, Commissioner	
W. Jene Vickrey, Commissioner	

Visitors: Carrie Vohs, Jeff Oliver, JR McMahon, Paula McGuire, Jacque Kirkland, Zach Kirkland

CALL TO ORDER

Chairman Vaughan called the meeting to order at 1:00 p.m.

CONSENT AGENDA

Commissioner Pretz moved to approve the Consent Agenda, as follows:

- Approval of minutes of the county commission meeting on November 29, 2023
- Approval of AP payment vouchers and payroll
- Acceptance of Dedications - Stillwater Estates 2nd Plat (23014-SUB)
- Add-On: Order of Correction of Irregularities

Commissioner Diediker seconded; the vote was unanimous.

NEW BUSINESS

Chairman Vaughan opened the public hearing to Amend the 2023 Budget for Detention Sales Tax, Community Corrections JUV, and Community Corrections JUV Reinvestment at 1:01 p.m.

No Public Comment

Chairman Vaughan closed the public hearing at 1:01 p.m.

Lucas Mellinger, Financial Director, requested the Commission to adopt and sign the amended 2023 budgets for Detention Center Sales Tax, Community Correction JUV, and Community Correction JUV Reinvestment. The adoption of the amended budgets will allow these non-levied funds to increase their spending authority for FY2023 to the required levels. This amendment does not require additional funds to be allocated. Commissioner Pretz moved to approve the Amended 2023 Budget as presented, Commissioner Vickrey seconded; the vote was unanimous.

Sara Denney, Payroll/Benefits Coordinator, requested the Commissioners to consider the approval of a resolution amending the Miami County Organizational Chart. The Miami County Organizational Chart manages budgeted and approved positions and staffing within county departments and funds. The organizational chart represents the official position roster of the county, based upon the Miami County Position Classification & Pay Scale. Amendments, as dictated during the annual budget process, to the county organizational chart are as follows:

- 0100-080: Elimination of one (1) part-time 0.30 FTE Operation Support Assistant position
- 0100-080: Elimination of one (1) full-time County Counselor position
- 0100-180: Elimination of one (1) full-time Office Coordinator I position
- 0100-180: Reclassification of one (1) Operation Support Specialist to 0.75 FTE regular part-time benefit eligible status
- 0100-260: Reclassification of one (1) Office Coordinator I to Office Coordinator II

0332-260: Addition of one (1) part-time 0.48 FTE Operation Support Specialist position
0100-270: Reclassification of two (2) Operation Support Assistant positions to Operation Support Specialist
0100-270: Transfer of one (1) full-time Deputy Sheriff position from fund 0100-274
0100-274: Elimination of two (2) full-time Deputy Jailer positions
0100-300 / 0323-323: Allow for potential promotion of all MV / Tax Clerk positions to MV / Tax Specialist
0100-307: Elimination of one (1) full-time Paramedic position
0100-201: Reclassification of one (1) NW Supervisor position from grade 8 to grade 9
0203-203: Reclassification of five (5) RB Supervisor positions from grade 8 to grade 9
0203-203: Elimination of two (2) full-time Equipment Operator II positions
0984-984: Elimination of one (1) full-time Adult / Juvenile ISO position

Amendments to the Miami County Organizational Chart shall take effect December 16, 2023. Commissioner Roberts moved to approve as presented, Commissioner Diediker seconded; the vote was unanimous. **(R23-12-051)**

Sara Denney, Payroll/Benefits Coordinator, requested the Commissioners to consider the approval of a resolution rescinding **R23-05-024** establishing an emergency pay incentive for certain employees of the sheriff's office. The board of county commissioners adopted Resolution 023-05-024 which established a \$2.50 per hour emergency pay incentive for certain Miami County Sheriff's Office staff effective June 3, 2023. During the 2024 budget process, a \$2.50 per hour pay increase was established for all employees of the sheriff's office. With the approval of the amendments to the position classification and pay scale, **R23-05-024** is no longer applicable and the rescission of said resolution is necessary. Commissioner Pretz moved to approve as presented, Commissioner Diediker seconded; the vote was unanimous. **(R23-12-052)**

Sara Denney, Payroll/Benefits Coordinator, requested the Commissioners to consider the approval of a resolution amending the Miami County Position Classification & Pay Scale. The Miami County Position Classification & Pay Scale provides the standardization of pay for all county employees. The 2024 Miami County Position Classification & Pay Scale includes two supplemental pay scales for law enforcement and community corrections, representing personnel changes approved during the 2024 budget process. In addition, the 2024 Addendum to the Miami County Position Classification & Pay Scale establishes practices for employees that may transition from one pay scale to another. The Miami County Position Classification & Pay Scale that encompasses the majority of county employees reflects a 7.45% cost of living adjustment (COLA) to the 2023 Position Classification & Pay Scale. The Miami County 6th Judicial District Position Classification & Pay Scale includes those approved positions in community corrections. The community corrections pay scale reflects a 4.0% COLA increase on the 2023 pay scale. The Miami County LEO Position Classification & Pay Scale includes the approved positions of the sheriff's office. The LEO pay scale reflects a \$2.50 per hour increase to the 2023 pay scale for LEO positions. Amendments to the Miami County Position Classification & Pay Scale shall take effect December 16, 2023. Commissioner Roberts moved to approve as presented, Commissioner Pretz seconded; the vote was unanimous. **(R23-12-053)**

Shane Krull, County Administrator, requested the Commissioners to adopt a resolution authorizing participation in the Rural Opportunity Zone Student Loan Repayment Program for 2024. There is no cost to authorizing the program and any tuition assistance would be provided by an outside entity. Commissioner Pretz moved to approve as presented, Commissioner Roberts seconded; the vote was unanimous. **(R23-12-054)**

Frank Burrow, EMS Chief, requested the Commissioners to consider the approval of the Stryker Maintenance agreement for 6 - LP15 monitors. Equipment maintenance and repairs are \$11,240 a year for 3-year term totaling \$33,721.20. Commissioner Roberts moved to approve as presented, Commissioner Diediker seconded; the vote was unanimous. **(A23-12-074)**

Eric Sandberg, Road & Bridge Director, requested the Commissioners to consider a resolution creating a school zone on Metcalf between 223rd St and 231st St in front of the Holy Rosary School. Commissioner Vickrey moved to approve as presented, Commissioner Roberts seconded; the vote was unanimous. **(R23-12-055)**

APPLICATIONS

Stacey Weaver, Deputy Clerk, stated there was a Cereal Malt Beverage License for We B Smokin, Inc in Paola. Ms. Weaver requested the Chairman's authorization to send the Notice to Valley Township. Commissioner Pretz moved to approve as presented, Commissioner Diediker seconded; the vote was unanimous.

PRESENTATIONS AND AWARDS AND PROCLAMATION

Recognition of Joshua See, IT, 2023 October Employee of the Month.

Proclamation - Jeff McGuire Retirement.

COMMISSIONERS COMMENTS

Commissioner Pretz would like to thank everyone for their support after his mother passed away.

Chairman Vaughan announced the reappointment of Kim Kirk to the Tri-Ko Board of Directors for a 3 year term starting January 1, 2024.

EXECUTIVE SESSION

Commissioner Pretz moved to have a Personnel Exception Executive Session to discuss non-elected personnel for 10 minutes beginning at 1:55 p.m. to include the Commissioners, County Administrator, Human Resources Director, and Emergency Management Coordinator. Commissioner Roberts seconded; the vote was unanimous. No action was taken at this time. Chairman Vaughan reconvened the regular meeting at 2:05 p.m.

Commissioner Roberts moved to have a Land Acquisition Exception Executive Session to discuss a potential land acquisition for 20 minutes beginning at 2:07 p.m. to include the Commissioners and County Administrator. Commissioner Vickrey seconded; the vote was unanimous. No action was taken at this time. Chairman Vaughan reconvened the regular meeting at 2:27 p.m.

ADJOURNMENT

The meeting was adjourned at 2:27 p.m.

(Seal)




Tyler Vaughan, Chairman

ATTEST:


Janet White, County Clerk