

**THE MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF COMMISSIONERS  
OF MIAMI COUNTY, KANSAS**

The Board of Miami County Commissioners met in regular session, in the Commission Chambers, Miami County Administration Building, Paola, Kansas, on May 15, 2024. Those present were:

|                                    |                                      |
|------------------------------------|--------------------------------------|
| Tyler Vaughan, Chairman            | Shane Krull, County Administrator    |
| George Pretz, Pro-Tem              | Janet White, County Clerk            |
| Bonnie "Rob" Roberts, Commissioner | Shannon Gaboni, Operation Specialist |
| W. Jene Vickrey, Commissioner      |                                      |

**Absent:** Keith Diediker, Commissioner

**Visitors:** David Heger

**CALL TO ORDER**

Chairman Vaughan called the meeting to order at 1:00 p.m.

**CONSENT AGENDA**

Commissioner Pretz moved to approve the Consent Agenda, as follows:

- Approval of minutes of the county commission meeting on May 08, 2024
- Approval of AP payment vouchers
- 23005-SUB: Rascal Ridge

Commissioner Vickrey seconded; the vote was unanimous.

**PRESENTATIONS AND AWARDS AND PROCLAMATION**

Commissioner Vickrey moved to approve a resolution declaring May as Mental Health Awareness Month, Commissioner Roberts seconded; the vote was unanimous. **(R24-05-014)**

Proclamation – Emergency Medical Services Week 2024. Commissioner Pretz moved to approve as presented, Commissioner Roberts seconded; the vote was unanimous.

**NEW BUSINESS**

Matt Oehlert, Road and Bridge Project Manager, requested the Commissioners to consider authorizing the Commission Chair to sign the funding increase and modified agreement for the Federal Lands Access Program Hillsdale Lake Access which provides access to the Marysville boat ramp. The modified project Memorandum of Agreement and Funds Transfer Agreement adds increased project costs for the Construction Contract (CN) & Construction Engineering (CE) in the amount of \$22,000.00. A minimum local match of 20% of the total project cost is required by Miami County. The local match is \$440,000.00 with \$418,000.00 previously paid and \$22,000.00 still owed. The federal match is \$1,754,800.00 and the total project cost is \$2,194,800.00. Commissioner Pretz moved to approve as presented, Commissioner Roberts seconded; the vote was unanimous. **(A24-05-026 ref: A20-03-005)**

Sara Denney, Payroll/Benefits Coordinator, requested the Commissioners to consider a Resolution amending the Miami County Position Classification & Pay Scale, adding the LEO-6 Intelligence Analyst position. The Miami County Position Classification & Pay Scale provides the standardization of pay for all county employees. Periodically, it is necessary to amend the classification of a position based on market data, employment recruitment, and retention. The sheriff's office submitted a request for staffing changes within their department. The request is to create a new position to act as the intelligence analyst and grant writer for the department. Further, the sheriff has requested the elimination of one full-time deputy jailer position to fund the new position. Since 2020, the sheriff has dedicated one of their deputy jailer positions to act in the capacity of intelligence analyst for the department. This requested change would create a new position classification and develop an accurate job description for the position. As part of the PRPA process, the

proposed job description was run through the point factor analysis and graded based on the position's knowledge, supervisory controls, available guidelines, complexity, scope and effect, contacts, physical demands, and the work environment. After reviewing the requested position, it is the recommendation of human resources that a new Intelligence Analyst grade LEO-6 classification be developed. Commissioner Roberts moved to approve as presented, Commissioner Pretz seconded; the vote was unanimous. **(R24-05-012)**

Sara Denney, Payroll/Benefits Coordinator, requested the Commissioners to consider a Resolution to amend the Miami County Organizational Chart. Miami County has developed an organizational chart to manage budgeted and approved positions and staffing within county departments and funds. The organizational chart represents the official position roster of the county, based upon the Miami County Position Classification & Pay Scale. The board of county commissioners have requested an amendment to the county organizational chart to include the following changes: the addition of one full-time Intelligence Analyst position and the elimination of one full-time Deputy Jailer position. Commissioner Vickrey moved to approve as presented, Commissioner Roberts seconded; the vote was unanimous. **(R24-05-013 ref: R24-04-010)**

Sara Denney, Payroll/Benefits Coordinator, requested the Commissioners to consider authorizing the Commission Chair to sign an agreement with NeoGov to provide applicant tracking services for the county. Commissioner Pretz moved to approve as presented, Commissioner Vickrey seconded; the vote was unanimous. **(A24-05-027)**

Shane Krull, County Administrator, requested the Commissioners to consider an increase for Jim Starling, Building Grounds Director, from \$60,000.00 to \$70,000.00. The reasoning behind this increase request is retention of experience and to be in line with a more equitable salary in a similar marketplace. Commissioner Roberts moved to approve as presented, Commissioner Vickrey seconded; the vote was unanimous.

#### **STAFF COMMENTS**

Eric Sandberg, Road and Bridge Director, attended the KDOT District 4 meeting in Chanute. Mr. Sandberg knows that there have been some concerns regarding the K-68 Highway Project and why it is not moving forward. Mr. Sandberg met with the new project engineer who will be down in the next couple of weeks to speak with the Commissioners about their concerns. The project is not going away and is currently on hold. This hold is due to issues with relocating utilities and the fact that materials, needing to be purchased under the Buy America program, are not available.

Eric Sandberg, Road and Bridge Director, wanted to make the Commissioners aware of the KAC County Day at the Capital is scheduled for February 6, 2025, and Local Government Day at the Capital is scheduled for January 22, 2025.

Commissioner Vickrey wanted to thank Eric Sandberg, Road and Bridge Director, for taking care of a situation where one of the fiber contractors left the ditch a mess and did not come back to clean it up. Mr. Sandberg sent someone over and got it cleaned up.

Frank Burrow, EMS Chief, wanted to let the Commissioners know that Ground Ambulance Data Collection System information has been sent to CMS and we will wait to see what they do in determining the refund process and insurance rate. He also wanted to update the Commission on the accident with Medic 4. Currently, they are waiting to see what the insurance adjustor says. Mr. Burrow thinks most likely the chase is totaled. His concern is what they are going to do with the box. If the box is returned to EMS, it will be remounted but not until February. If it is a total new build, Lifeline, the company that builds ambulances is two years out. There are four ambulances and one back up currently in service.

### COMMISSIONERS COMMENTS

Commissioner Vickrey said they got the results back from his daughter Johanna's autopsy. Her cause of death was an enlarged heart and she passed suddenly in her sleep. Visitation will be held on May 23<sup>rd</sup> from 5:00 p.m. to 6:30 p.m. at Faith Chapel Assembly of God Church in Louisburg with the memorial service to follow at 6:30 p.m. Commissioner Vickrey wanted to again thank the amazing and strong support their family has received from their church and community.

Commissioner Roberts wanted to again give his condolences, thoughts and prayers to Commissioner Vickrey and his family. If there is anything they can do, please just ask.

Commissioner Roberts wanted to point out that two processes were completed by the HR Department to reclassify and change the organizational chart and bring their recommendation to the Commissioners. He would like to commend the parties involved for the work and time it takes to complete the process. During the upcoming budget process there will be requests to the Commissioners to reclassify and change job descriptions. He would like to hear from the HR Department that the job descriptions are accurate, fit the need, as well as making sure the organizational chart fits within the county's pay scale.

Commissioner Pretz wanted to announce the budget meetings for next week. They will be as follows; Monday the 20<sup>th</sup> and Tuesday the 21<sup>st</sup> at 8:30 a.m. There will be a budget meeting before the regular BOCC meeting on Wednesday the 22<sup>nd</sup> at 10:30 a.m. These budget meetings will be streamed.

### ADJOURNMENT

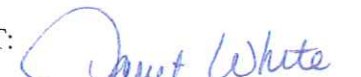
The meeting was adjourned at 1:28 p.m.

(Seal)



  
Tyler Vaughan, Chairman

ATTEST:

  
Janet White, County Clerk