

**THE MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF MIAMI COUNTY, KANSAS**

The Board of Miami County Commissioners met in regular session, in the Commission Chambers, Miami County Administration Building, Paola, Kansas, on June 4, 2025. Those present were:

Tyler Vaughan, Pro-Tem	Lucas Mellinger, Assistant County Administrator
Keith Diediker, Commissioner	Laura Epp, County Clerk
Paul Scruggs, Commissioner	Cari Foster, Operation Support Specialist
W. Jene Vickrey, Commissioner	

Absent: George Pretz, Chairman

CALL TO ORDER

Pro-Tem Commissioner Vaughan called the meeting to order at 1:00 p.m.

CONSENT AGENDA

Commissioner Diediker moved to approve the Consent Agenda, as follows:

- Approval of minutes of the County Commission Meeting on May 26, 2025
- Approval of AP payment vouchers and payroll

Commissioner Scruggs seconded; the vote was unanimous.

PRESENTATIONS AND AWARDS AND PROCLAMATION

Proclamation - Kansas Business Appreciation Month. Commissioner Vaughan talked about local businesses and said the Commission is fully supportive of the Miami County local businesses and wants to make their lives easy to prosper and provide services to the people of Miami County. Commissioner Vickrey moved to approve the Kansas Business Appreciation Month; Commissioner Diediker seconded; the vote was unanimous.

NEW BUSINESS

Lucas Mellinger, Assistant County Administrator / Finance Director, requested to sign the 3-year renewal for VMware with ISG. Mr. Mellinger mentioned for the public we have a contract with VMWare for virtual servers instead of having to have multiple physical servers. ISG is offering a 3-year renewal for VMware for \$11,423.52. That amount has raised around \$2,000.00 from \$9,300.00 from three years ago. This renewal will begin on June 24, 2025, and last until June 23, 2028. Commissioner Vickrey moved to approve as presented, Commissioner Diediker seconded; the vote was unanimous. (A25-06-033)

Laura Epp, County Clerk, Requested the Commission to authorize the Signatory authority and approval of quote provided by KOMTEK Systems Corporation for 22,771 statements in compliance with SB13. Ms. Epp stated in accordance with SB13, a quote was obtained by KOMTEK Systems Corporation for printing and mailing of the Revenue Neutral Rate (RNR) notices for the estimated total cost of \$19,347.35. A total of 22,771 statements will be produced at a cost of approximately \$0.85 cents per statement. An increase of 14.368% was seen in this estimate this past year. S Sub for HB2125 was approved by the Governor on April 24, 2025, extending state reimbursement of printing and postage costs associated with RNR notices through calendar year 2026. There were changes in the RNR notices this year to make it more transparent and make it easier for the taxpayer when they go out. There will be a column with a total at the bottom. We reached out to other printing companies. Postalcity said their cost would be \$1.21 per statement, with no discounts and might be able to get it down to \$.95 per statement. In 2015 the treasurer ran tax statements using Postal Presort at a cost of \$24,189.03. In 2024 the Treasurer Office used KOMTEK to run the tax statements at a cost of \$20,428.63. This will be a cost for Miami County in 2027 that will need to be budgeted. The cost is \$19,347.35 to be reimbursed by the State of Kansas. Commissioner Vickrey stated the state does not

reimburse Miami County the time it takes to do all the calculations, so there is a cost to the taxpayers for the work we have to do. Commissioner Vickrey moved to approve the payment that will be reimbursed later in the fall, Commissioner Diediker seconded; the vote was unanimous.

Matthew Oehlert, Road and Bridge Engineering Project Manager, Commission to authorize staff to solicit price proposals for the Miami County, KS Courthouse Site Assessments. Mr. Oehlert stated staff previously solicited price proposals for RFP 2025-08 MEP (Mechanical, Electrical, Plumbing), Structural and Environmental Site Assessment for Miami County, KS Courthouse. The price proposals were due on May 6, 2025, but there were no submissions. There were around 22 contractors that downloaded the RFP from OpenGov. The contractors I reached out to told me their insurance would not cover the environmental site assessment portion. Staff would like to solicit price proposals for the site assessments at the Miami County, KS Courthouse, separating the Environmental Site Assessment from the MEP and Structural Site Assessment. The MEP assessment would be RFP 2025-11 and the Environmental Site Assessment one and two (two separate phases) would be RFP 2025-12. Commissioner Vaughan asked if he had reached asked if he talked to the engineering firms and do you have buy-ins if the environmental site assessment were to be separated, would the engineering companies be more interested? Mr. Oehlert answered he has three that said they would have proposed on it. Commissioner Vaughan asked if we can timeline up since the engineers have had a look at it already? Mr. Oehlert answered the Miami County Procurement Policy states we have to have it out for 21 days. Commissioner Scruggs asked if the Historical Society needs to be informed? Mr. Oehlert answered since there is no destructive testing they do not need to be notified. Commissioner Diediker moved to approve as presented, splitting the RFP into two separate RFP's, one for MEP, 1 for the site assessment, Commissioner Scruggs seconded; the vote was unanimous.

Eric Sandberg, Road and Bridge Director, requested the Commission to authorize the purchase of Automatic Vehicle Location system (AVL) from Samsara for a 3-year term. Mr. Sandberg stated AVL is a system that uses GPS and other technologies to track the location and movement of vehicles in real time. AVL systems are commonly used by let managers, transportation companies, and public works entities. AVL is not new to Miami County Road and Bridge. In the past, we utilized an AVL system to track our snow removal efforts and provide updated information to the public about those snow removal efforts. Road and Bridge would like to continue offering this information for our now removal work, as well as utilize other benefits AVL systems can offer. Road and Bridge started looking into different firms that offer the AVL system, testing and doing some demo work. We narrowed it down to one company Samsara. This contract has a 3-year term, year one \$19,733.20, year two \$18,447.00, and year three \$18,447.00 for a total of \$56,687.20 over a three-year period. The Road and Bridge department would like to utilize the state of Kansas Sourcewell contract of Samsara AVL, so we did not go out to bid. Commissioner Vickrey mentioned it looks like a good idea and it will protect our liability and hopefully help our insurance rates. The prices look good. Commissioner Vickrey moved to approve as presented, Commissioner Diediker seconded; the vote was unanimous.

Eric Sandberg, Road and Bridge Director, requested the Commission for the authorization to solicit quotes for repairs to the Transfer Station. Mr. Sandberg stated Staff previously solicited price proposals for repairs to the Miami County Transfer Station. The price proposals were due on May 27, 2025, but there were no submissions. The reason for no bids is it is not in a desirable location, and it is full of trash. Also, the time frames we are working with is a problem, it would be after hours and over the weekend, so it is a tighter time frame and harder for some folks to meet. Commissioner Diediker moved to approve as presented, Commissioner Scruggs seconded; the vote was unanimous.

STAFF COMMENTS

Lucas Mellinger, Assistant County Administrator/ Finance Director, mentioned to the Commission that he sent them a memo outlining some things to familiarize themselves before the budget conversation next Wednesday.

Commissioner Vickrey mentioned that he saw the sales tax is up from last year. Mr. Mellinger replied to Commissioner Vickrey May sales tax collection jumped 8% over last year and around 6% higher than previous May collections.

Laura Epp, County Clerk, said Monday the Clerk's Office had a busy day with candidate fillings. The deadline was at noon. The candidate list is on the website under elections, Candidate filings that will be on the ballot in the General Election. We did not trigger a Primary Election. The information on the General Election coming up went live today on the website. The General Election does say odd years because it varies between odd and even years. We wrapped up early voting at noon on Monday. We had Road and Bridge helping set up the equipment in Osawatomie. We had 24 volunteers, not counting Road and Bridge, from the public that helped put on this election. Canvass is next Wednesday at 9:00 a.m. in the Clerk's Office.

COMMISSIONERS COMMENTS

Commissioner Vickrey said he was thankful for the rain.

Commissioner Scruggs commented on what Commissioner Vaughan mentioned this morning it was a good comment about embracing, looking at things, do we need to adjust them, redo them, looking at codes and zoning to bring in more commercial development. As we finished up the Comprehensive Plan it is only good if we use it, the public needs to show up too and have a voice when we have the open forum.

Commissioner Vaughan mentioned marketing our property and insurance. He feels it is time to get the process underway to evaluate cost and structure. He asked the Commission if they were okay to get that out on the market and evaluate the pull. Currently we use KWORKS and KCAMP for work comp and our property casualty pool. When we jumped out of the pool for our health insurance we saw significant savings. We need three of us to agree to allow Lucas Mellinger, Assistant County Administrator/ Finance Director, to put the marketing stuff together and get it out on the marketplace. Commissioner Vickrey stated yes, especially if we can find a local company that has similar costs, keep it home if we can and it will save us money. Commissioner Diediker said he agreed with Commissioner Vickrey, anything we can do and keep it local. Commissioner Vaughan asked Mr. Mellinger if he can get that together and out on the market? Mr. Mellinger replied, sounds good.

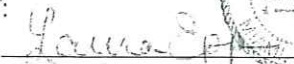
ADJOURNMENT

The meeting was adjourned at 1:22 p.m.

(Seal)



ATTEST:


Laura Epp, County Clerk


Tyler Vaughan, Pro-Tem