

**THE MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF MIAMI COUNTY, KANSAS**

The Board of Miami County Commissioners met in regular session, in the Commission Chambers, Miami County Administration Building, Paola, Kansas, on September 22, 2021. Those present were:

Rob Roberts, Chairman

Tyler Vaughan, Pro-Tem

George Pretz, Commissioner

Phil Dixon, Commissioner

Shane Krull, County Administrator

Shelley Woodard, County Counselor

Stacey Weaver, County Clerk Deputy

Casey d'Augereau, Clerk Support Assistant

Absent: Danny Gallagher, Commissioner

News: Doug Carder, Miami Republic News

Visitors: Brett Waggoner, Jennifer Williams, Charlie Koch, Paul Owings, Shay Hanysak, Dennis Koch

CALL TO ORDER

Chairman Roberts called the meeting to order at 1:00 p.m.

CONSENT AGENDA

Commissioner Vaughan moved to approve the Consent Agenda, as follows:

- Approval of minutes of the County Commission meeting on September 15, 2021
- Approval of AP payment vouchers
- Amend: Move 21003-SUB|Final Plat of Seim Estates from Reports From Staff to the Consent Agenda

Commissioner Pretz seconded; the vote was unanimous.

NEW BUSINESS

Commissioner Vaughan moved to open a Public Hearing for the proposed wastewater treatment plant improvements for the unincorporated community of Bucyrus. Commissioner Pretz seconded, the vote was unanimous. Chairman Roberts opened the Public Hearing at 1:02. Shane Krull, County Administrator, stated the existing sand filter system has failed 22 of 28 reporting periods. Bucyrus' wastewater treatment plant is to be inspected every 15 – 18 years and we are a little bit more than 20 years. Miami County (MICO) has engaged Paul Owings with BG Consultants to assist MICO with this project. Commissioner Vaughan moved to close the Public Hearing at 1:04, Commissioner Pretz seconded; the vote was unanimous.

Chairman Roberts called Brett Waggoner with Governmental Assistance Services (GAS) to the podium. Mr. Waggoner stated he has prepared the application and all documents required for the Community Development Block Grant (CDBG) application as well as for the KDHE loan application for the Bucyrus Wastewater Treatment Project. Western Consultant will make sure the county is complying with all requirements. Chairman Roberts stated this project has been a long process and requested Mr. Waggoner to walk the Commissioners through each step at which time the Commissioners will vote on each step. Commissioner Vaughan requested clarification that the whole plan is contingent, and the Commissioners are not obligated to commit to the plan if the grant and loan are approved. If the funding is approved the Commissioners will still have the right to decline the project. The following 8 items will pertain to the CDBG application:

1. Consider authorizing Chairman to execute the Statement of Assurances and Certifications. Commissioner Vaughan moved to approve as presented, Commissioner Dixon seconded; the vote was unanimous.
2. Consider adopting a resolution Certifying Legal Authority to Apply for the 2022 Kansas Small Cities CDBG Program from the Kansas Department of Commerce and authorizing Chairman to sign and submit the application. Commissioner Vaughan moved to approve as presented,

Commissioner Pretz seconded; the vote was unanimous. **(R21-09-035)**

3. Consider adopting a resolution assuring the Kansas Department of Commerce that funds will continuously be provided for the operation and maintenance of the improvements to the sewer system to be financed with CDBG funds. Mr. Waggoner stated the importance of this document is the county needs to know up front the annual cost to maintain the system will be approximately \$25,800. Commissioner Vaughan moved to approve as presented, Commissioner Dixon seconded; the vote was unanimous. **(R21-09-036)**
4. Consider authorizing Chairman to execute the Housing and Urban Development (HUD) Applicant/Recipient Disclosure Report. This report states how much assistance is being requested, \$384,000. It also states how much in matching funds will be received from KDHE, \$1,576,678. There are also fees in the amount of \$295,000 to BG Consultants and \$35,000 to (GAS). Commissioner Vaughan moved to approve as presented, Commissioner Dixon seconded; the vote was unanimous.
5. Consider authorizing Chairman to execute the Residential Anti-displacement and Relocation Assistance Plan. Commissioner Vaughan moved to approve as presented, Commissioner Pretz seconded; the vote was unanimous.
6. Consider authorizing Chairman to execute the Environmental Determination of Level of Review. Commissioner Vaughan moved to approve as presented, Commissioner Dixon seconded; the vote was unanimous.
7. Consider authorizing Chairman to execute the contract (contingent on grant award) with Western Consultants dba GAS for CDBG grant administration. Commissioner Vaughan moved to approve contingent on the grant award, Commissioner Pretz seconded. Chairman Roberts stated the fee is not to exceed \$35,000, the vote was unanimous. **(C21-09-015)**
8. Consider authorizing Chairman to execute the contract (contingent on the grant award) with BG Consultants for engineering design, inspection, and construction administration. Chairman Roberts stated this contract was only presented to the Commissioners earlier today. It has not been reviewed by the County Administrator or Counselor and the vote is to be contingent upon the approval of the County Counselor once she is able to review it. There are two bases of costs involved in this contract: Engineering Services for \$155,000 and Construction Observation for \$140,000. Commissioner Vaughan moved to approve contingent on the grant award and the County Counselor reviewing and approving the contract. Commissioner Dixon seconded; the vote was unanimous. **(C21-09-016)**

Approving and executing the following Kansas Department of Health and Environment (KDHE) application documents:

1. Consider adopting a resolution authorizing the filing of an application with the KDHE for a loan under the Kansas Water Pollution Control Revolving Fund Act and authorizing Chairman and County Clerk to sign and submit such an application. Loan amount is to be \$1,576,678. Commissioner Vaughan moved to approve as presented, Commissioner Pretz seconded; the vote was unanimous. **(R21-09-037)**
2. Consider authorizing Chairman to execute the Applicant Assurance of Public Participation. Commissioner Vaughan moved as presented, Commissioner Dixon seconded; the vote was unanimous.
3. Consider authorizing Chairman to execute the Certification Regarding Lobbying. Commissioner Vaughan moved to approve as presented, Commissioner Dixon seconded; the vote was unanimous.
4. Consider authorizing Chairman to execute the Certification for Cost and Effectiveness. Commissioner Vaughan moved to approve as presented, Commissioner Pretz seconded; the vote was unanimous.
5. Consider authorizing Chairman to execute the contract (contingent on grant award) with

Western Consultants dba GAS for KDHE loan administration. Commissioner Vaughan moved to approve contingent on the grant award, Commissioner Dixon seconded; the vote was unanimous. (C21-09-017)

Rita McKoon, Health Department Director, requested the Commissioners to consider approving the contract between Kansas Department of Health and Environment (KDHE) and Kansas Women, Infants, and Children (WIC) Miami County. This is a special supplemental nutrition program for WIC and WIC Breastfeeding Peer Counselor Program (BFPC). Commissioner Pretz moved to approve as presented, Commissioner Dixon seconded; the vote was unanimous. (C21-09-018)

Chairman Roberts stated Human Resources is requesting the Miami County Offices, not including emergency services, be closed to the public on October 11, 2021, known as Columbus Day. The county offices will be utilizing this day for training. Commissioner Vaughan moved to approve as presented, Commissioner Pretz seconded; the vote was unanimous.

STAFF COMMENTS

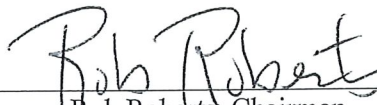
Mark Whelan, Emergency Management Coordinator, gave a handout showing updates on COVID-19:

- Currently KDHE reports there are 3,979 cases, this is an increase of 159 since September 15th
- Currently 90 plus active cases per Miami County Health Department (MCHD)
- 1 new variant of interest and 2 variants of concern
- Positivity rate is 10.69%
- Multiple clusters within classroom sittings, sports teams, long-term residential facility, and assisted residential facility

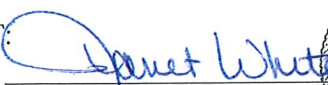
ADJOURNMENT

The meeting was adjourned at 1:45 p.m.

(Seal)


Rob Roberts, Chairman

ATTEST:


Janet White, County Clerk

