THE MINUTES OF THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS OF MIAMI COUNTY, KANSAS

The Board of Miami County Commissioners met in regular session, in the Commission Chambers, Miami County Administration Building, Paola, Kansas, on March 2, 2022. Those present were:

Rob Roberts, Chairman	Shane Krull, County Administrator
Tyler Vaughan, Pro-Tem	Shelley Woodard, County Counselor
Danny Gallagher, Commissioner	Stacey Weaver, Deputy County Clerk
Phil Dixon, Commissioner	Casey d'Augereau, Operation Support Assistant
George Pretz, Commissioner	

Absent: Janet White, County Clerk
News: Doug Carder, Miami Republic News
Visitors: Jennifer Leach, Peoples Telecommunications, James McAtee, Peoples Telecommunications, Jennifer McDaniel

CALL TO ORDER

Chairman Roberts called the meeting to order at 1:00 p.m.

PRESENTATIONS / PROCLAMATIONS / AWARDS

Jennifer Leach with Peoples Telecommunications gave a presentation on their plans and broadband service.

CONSENT AGENDA

Commissioner Vaughan moved to approve the Consent Agenda, as follows:

- Approval of minutes of the county commission meeting on February 23, 2022
- Approval of AP payment vouchers and Payroll

Commissioner Gallagher seconded; the vote was unanimous.

NEW BUSINESS

Steve Lyman, Financial Director, stated the purpose for the public hearing is to amend the 2022 Debt Service Budget, Detention Center Sales Tax Budget, Road and Bridge Budget, Community Corrections Adult Budget, Community Correction Juvenile Budget, and Community Corrections Juvenile Reinvestments Budget. Commissioner Pretz moved to open the hearing, Commissioner Gallagher seconded; the vote was unanimous. Chairman Roberts opened the meeting at 1:14 for public comments. There were no public comments. Commissioner Pretz moved to close the public hearing, Commissioner Dixon seconded; the vote was unanimous. Chairman Roberts ended the public hearing at 1:16.

Chairman Roberts stated there's a request to adopt the amended 2022 Debt Service Budget, Detention Center Sales Tax Budget, Road and Bridge Budget, Community Corrections Adult Budget, Community Correction Juvenile Budget, and Community Corrections Juvenile Reinvestments Budget and sign the certificate. Commissioner Pretz moved to approve, Commissioner Dixon seconded; the vote was unanimous.

Christena Beer, Health Director, requested the Commissioners to consider approving the Miami County Health Department application for Aid-to-Local Budget for State Fiscal Year (SFY) 2023. Commissioner Pretz moved to approve as presented, Commissioner Gallagher seconded; the vote was unanimous.

Dave Delp, Code Services Director, requested the Commissioners to consider approving him to solicit for bids (bid # 2022-008(RFB)) Half-ton Truck 4X4. Currently Codes Services has a Ford Ranger, it has been listed on Purple Wave for sale, it will not be a trade in. Commissioner Vaughan moved to approve as presented, Commissioner Gallagher seconded; the vote was unanimous.

Frank Burrow, EMS Deputy Chief, requested the Commissioners to consider approving EMS to switch their Inventory Asset Management from Operative IQ to ESO Inventory and Asset Management software system. The total recurring cost will be $4,390 plus a one-time fee of $1,545. Commissioner Dixon moved to approve the ESO Inventory and Asset Management system, Commissioner Pretz seconded; the vote was unanimous. **(A22-03-009)**

Chairman Roberts stated Guardian RFID, an inmate tracking system, has been discussed in 2 or 3 Study Sessions. Chairman Roberts stated it is Sheriff Kelly's and the Administrator's recommendation for a lease of the equipment at $22,133.20 with ongoing annual fees for service of $9,324. Commissioner Pretz moved to approve the purchase and annual fees out of the Jail Commission Fund/Commissary, Commissioner Dixon seconded. Chairman Roberts confirmed the motion on the table for the lease purchase with Guardian RFID in the amount of $22,133.20 with annual service fees of $9,324. The vote was unanimous. **(A22-03-010)**

Chairman Roberts announced the Commissioners will now be sitting as the Fire Board for the next few minutes.

Mark Whelan, Emergency Management Coordinator, requested the Commissioners to consider leveling the pay for the Fire District #1 volunteers. Currently Paola volunteers receive $35 per call along with training, vehicle cleaning and maintenance. Volunteers at the other stations receive $30 per call and $20 for training, vehicle cleaning and maintenance activities. Mr. Whelan stated the desire is for all volunteers within Fire District #1 to be compensated at the same rate with no difference between the four county-based stations. Mr. Whelan stated the Fire Chief's would like the pay to be consistent. Shelley Woodard, County Counselor, stated if this is approved a resolution will need to be drafted. Commissioner Vaughan questioned if the City of Louisburg and City of Osawatomie would be making the same changes. Mr. Whelan stated he has emailed both City Managers and has not heard back yet. The Fire Chiefs of Louisburg and Osawatomie stated they will get with their City Managers and get back with Mr. Whelan. Steve Lyman, Financial Director, discussed the budget funds. Commissioner Pretz moved to approve the request and authorize the County Counselor to draft a resolution to be brought back for final approval with the knowledge there is to be something in writing from the cities stating their participation. Commissioner Gallagher seconded; the vote was unanimous.

Commissioner Vaughan moved to close the Fire Board Meeting, Commissioner Gallagher seconded; the vote was unanimous. Fire District #1 Board meeting was closed at 1:35 p.m.

Holly Ray, HR Director, requested the Commissioners to consider approving the updated job descriptions for Miami County. There are approximately 150 different job descriptions, only one sample is being presented at this time. HR has been working hand in hand with the Department Heads and used tools from the salary survey process to update the format and details for each position job description. Commissioner Vaughan moved to approve the resolution to update the job descriptions per HR's recommendation, Commissioner Gallagher seconded; the vote was unanimous. **(R22-03-017)**

Holly Ray, HR Director, requested the Commissioners to consider approving the amendments to the Miami County Personnel Rules & Regulations. Commissioner Vaughan moved to approve the resolution with the recommended amendments from HR, Commissioner Gallagher seconded; the vote was unanimous. **(R22-03-016)**

STAFF COMMENTS

MecKenzie Kelly, Miami County Health Department LPN, gave the following COVID update:

- According to KDHE, Miami County is hovering around 5-10% positivity rate with PCR testing
- Approximately 50 active cases
- According to KDHE there have been 87 deaths

Frank Burrow, EMS Deputy Chief, gave the following update:

- Last year they responded to approximately 4,500 calls
- Currently this year they have responded to 736 calls which is one less than last year this time
- The 12-hour truck has been on 65 calls. This truck has not necessarily been staffed every day.
- EMS is looking at a 20% increase in cost for supplies due to the increase that is hitting everything

COMMISSIONERS COMMENTS

Commissioner Pretz stated he will be available all of March and the last 2 weeks of March look good for the Comprehensive Plan study. The other Commissioners stated March is good for them. Chairman Roberts requested Shane Krull, Administrator, to check the calendar and pick a date.

Commissioner Dixon stated the SEK meeting will be held March 17th in Garnett.

Chairman Roberts stated:

- State of the City for Paola will be next Wednesday (March 9, 2022) roughly around 7:00.
- County Commissioners Association has a meeting on April 26th thru April 28th

EXECUTIVE SESSION

Commissioner Pretz moved to have an Attorney-Client Privilege Executive Session for 10 minutes beginning at 2:03 to include the Commissioners, Administrator, and Counselor to discuss legal consequences. Commission Gallagher seconded; the vote was unanimous. Chairman Roberts reconvened the normal meeting at 2:14 with no action.

Commissioner Pretz moved to have a Personnel Exception Executive Session for 10 minutes beginning at 2:16 to include the Commissioners, Administrator, and Counselor to discuss non-elected personnel. Commissioner Vaughan seconded; the vote was unanimous. Chairman Roberts reconvened the normal meeting at 2:26 with no action.

Commissioner Gallagher moved to have an Attorney-Client Privilege Executive Session for 15 minutes beginning at 2:28 to include the Commissioners, Administrator, and Counselor to discuss pending legal action. Commissioner Vaughan seconded; the vote was unanimous. Chairman Roberts reconvened the normal meeting at 2:43; Commissioner Pretz moved to extend the current Executive Session for another 10 minutes starting at 2:44. Commissioner Gallagher seconded; the vote was unanimous. Chairman Roberts reconvened the normal meeting at 2:54 with no action.

ADJOURNMENT

The meeting was adjourned at 2:54 p.m.

(Seal) COUNTY CLERK KANSAS MIAMI, COUNTY

Rob Roberts
Rob Roberts, Chairman

ATTEST: Stacey Weaver, Deputy
Janet White, County Clerk